



V.A.T. REG No. GB 620 0439 89

COMPANY REG No. 2564017

Application for Employment

C O N F I D E N T I A L

Careful completion of this form will assist us to give full consideration to your application.
Please complete the form in black ink. Additional sheets may be attached where necessary.
All information will be treated in the strictest confidence.

Name: _____ Date: _____

Source: _____

If not responding to a specific job advertisement, please state

Type of work required: _____

Expected rate of pay: _____ Full/Part Time: _____

**Omega Engineering Ltd
One Omega Drive
River Bend Technology Centre
Northbank
Irlam
Manchester M44 5BD
United Kingdom
Tel: +44 (0)161 777 6611 Fax: +44 (0)161 777 6622**

An equal opportunities employer

PERSONAL DETAILS

Title (Mr, Mrs, Miss, Ms): _____

Surname: _____

Forename(s): _____

Address: _____

Telephone No (Home): _____

(Work): _____

Marital Status: _____

Date of Birth: _____

Please state where you saw the post advertised or how you heard of Omega: _____

Please list any friends/relatives working for Omega: _____

Were you previously employed by Omega:

Yes

No

If yes, when: _____

Have you ever applied for employment with Omega before:

Yes

No

If yes, when: _____

Are you a registered disabled person:

Yes

No

If yes, state RDP No: _____

Have you been convicted of a criminal offence:

Yes

No

Do you hold a current driving licence:

Yes

No

EDUCATION

Secondary Schools	From	Dates	To	Qualifications gained (with dates and grades)
College/University (state if full or part time)	From	Dates	To	Qualifications gained (with dates and grades)
Do you anticipate continuing your education?:				
Yes <input type="checkbox"/> No <input type="checkbox"/>				
If yes, please give details:				

PRESENT AND PAST EMPLOYMENT

Present Employment

Position held:

Main Duties:

Employer:

Address:

Name of line Manager:

Date Appointed:

Present Salary (pa):

Period of notice required:

Is the position permanent:

Yes

No

Do you currently hold a second job:

Yes

No

If yes please give details:

Previous Employment (starting with the most recent and adding extra sheets if necessary)

Name and address of employer:

Job title:

Main duties:

Line manager's name & title:

Final salary (pa):

Employed from (Mo.

Yr.

) to (Mo.

Yr.

)

Reason for leaving:

Previous Employment

Name and address of employer:

Job title:

Main duties:

Line manager's name & title:

Final salary (pa):

Employed from (Mo.

Yr.

) to (Mo.

Yr.

)

Reason for leaving:

Previous Employment

Name and address of employer:

Job title:

Main duties:

Line manager's name & title:

Final salary (pa):

Employed from (Mo.

Yr.

) to (Mo.

Yr.

)

Reason for leaving:

TRAINING

Job related training courses (with dates):

Membership of professional bodies/associations:

EXPERIENCE

Statement in support of your application including details of experience or special skills etc. (Add extra sheets as necessary):

LEISURE INTERESTS

REFERENCES

Names, addresses, telephone numbers and occupations of two referees, one of whom must be your current employer:

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

Tick here if you do not want the person contacted at this stage:

Tick here if you do not want the person contacted at this stage:

DECLARATION

I certify the answers provided are accurate to the best of my knowledge and belief. I am aware that failure to complete this application, intentional omissions or misstatements may result in refusal of employment or subsequent discharge.
We enjoy a smoke free environment. Smoking and consumption of food and beverages are restricted to designated areas.

Signed:

Date: